



Republic of Zambia

PROVINCIAL ADMINISTRATION, EASTERN PROVINCE
REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES-FIRMS SELECTION)

**CONSULTANCY SERVICES FOR THE DEVELOPMENT OF THE CLIMATE CHANGE
PORTAL FOR THE ZAMBIA ENVIRONMENTAL MANAGEMENT AGENCY (ZEMA)**

Project Name: ZAMBIA INTEGRATED FOREST LANDSCAPE PROJECT (ZIFLP)

Project No. P161490

Reference No. MNDP/ZIFLP/CS/003/2021

1.0 BACKGROUND

Zambia has developed the National REDD+ Strategy focusing on tackling different drivers of deforestation in both the forestry and other identified key sectors in particular, agriculture, energy, mining and infrastructure. To facilitate the implementation of the National REDD+ strategy, and overall transitional arrangements from REDD+ Readiness to implementation, Government developed the Zambia Integrated Forest Landscape Project (ZIFLP). The Zambia Integrated Forest Landscape Project's (ZIFLP) is co-financed by the Government of Zambia (GRZ), the World Bank, through the International Development Agency (IDA), Bio-Carbon Fund Initiative for Sustainable Forest Landscapes (BioCFplus-ISFL), the Global Environmental Facility (GEF) and contributions from beneficiary communities. The Zambia Integrated Forest Landscape Project's (ZIFLP) Development Objective is *"to improve landscape management and increase environmental and economic benefits for targeted rural communities in the Eastern Province and to improve the Recipient's capacity to respond promptly and effectively to an Eligible Crisis or Emergency."*

2.0 OBJECTIVE

The main purpose of the consultancy is to design, develop and implement a user friendly and comprehensive web-based Climate Change Portal that will provide for the automation of cross-sectoral climate change related-data and information collection, analysis, reporting and management. The Agency is formalizing institutional arrangements for long-term data sharing via a set of Memoranda of Understandings en route to develop the following initial systems within the Portal along with all necessary components to operationalize all functions. The Portal requires both a front-faced public access website and permission-level

access to other data and information related to the overall system and the following components:

- National Greenhouse Gas Inventory Management System;
- Domestic Measurement, Reporting and Verification (MRV) System;
- National Social & Environmental Safeguard Information System; and
- National Project Database (public, private and CSO projects).

3.0 SCOPE OF WORK

The scope of work for the consultancy involves the design of a web-based Climate Change Portal. The works will, where technically appropriate, rely on existing infrastructure, hardware and software licenses to generate technical, financial and temporal efficiencies. The institutional arrangements for cross-sectoral data/information sharing and reporting will be established via a set of MOUs between ZEMA and stakeholders.

4.0 SELECTION CRITERIA

Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services these include:

- i. A minimum of 5 years' experience in carrying out similar assignments in designing, developing and operationalization of a computerized and web-enabled Management Information Systems (MIS), preferably in similar conditions or in the sub-Sahara Africa Region;
- ii. Should be skilled in the use of standard methodologies for developing Information System designs, and adopt such a methodology for this project;
- iii. 5 years' demonstrated experience of working with multi-lateral agencies and development bank;
- iv. Must demonstrate that the core business of the firm is in proposed area of the assignment;
- v. The Consultant should be skilled in presenting complex technical and other issues to non-technical managers;
- vi. Demonstrate to have undertaken similar assignments;
- vii. Demonstrate managerial capacity to undertake the assignment;
- viii. Must demonstrate/showcase at least 3 web development projects or similar projects on a larger scale in the last 5 years;
- ix. Must demonstrate experience in delivery GIS analytical solutions, WEB portals and GIS Portals;
- x. Must demonstrate experience in similar projects in remote data capturing using mobile platforms devices;
- xi. Must have a local contact person who shall be an Information Technology expert;
- xii. 5 years' experience with relevant qualifications of the firm's directors/or firm's principals.

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers (January 2011 revised July 1, 2014), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Consultant's Qualifications Selection Method (CQS) set out in the World Bank's [*Guidelines: Selection and Employment of Consultants by World Bank Borrowers*](#) (January 2011 revised July 1, 2014).

5.0 DEADLINE AND SUBMISSION

The Provincial Administration now invites eligible consulting firms ("Consultants") to indicate their interest in providing the services.

Further information can be obtained at the address below during office hours 08:00 -13:00 and from 14:00-17:00 hours local time, Zambia.

Hard copy submissions of Expressions of interest clearly marked "**CONSULTANCY SERVICES FOR THE DEVELOPMENT OF THE CLIMATE CHANGE PORTAL FOR THE ZAMBIA ENVIRONMENTAL MANAGEMENT AGENCY (ZEMA)**" must be delivered and deposited in the Tender Box located at the Office of the President, Provincial Administration, Eastern Province, Hospital Road, Opposite Indo Zambia Bank, P.O Box 510069 Chipata or email to tmusonda72@gmail.com and copy to aaroncngonga.ziflp@gmail.com. **The deadline for submission is Friday 19th November 2021 at 17:00 hours.**

DETAILED TORS CAN BE ACCESSED AT ZIFLP OFFICIAL WEBSITE: www.ziflp.org.zm

Head- Procurement and Supplies Unit

For/Permanent Secretary

Provincial Administration- Eastern Province